

ISTITUTO SCOLASTICO COMPRENSIVO STATALE "VIA GIACOSA"

SCUOLA DELL'INFANZIA via Pontano 43/ via Mosso – 20127 Milano
 SCUOLA PRIMARIA "CASA del SOLE" via Giacosa 46 –20127 Milano
 SCUOLA PRIMARIA " V. RUSSO – E. PIMENTEL" via Russo 27 – 20127 Milano
 SCUOLA SECONDARIA di 1° grado "CASA del SOLE" via Giacosa 46 – 20127 Milano
 SCUOLA SECONDARIA di 1° grado "G. RINALDI" via Russo 23 – 20127 Milano
 Codice univoco UF6I7B C. F. 80125690158 Cod. MIIC8DD005 - Tel. 02/884.41578 - Fax: 02/2892800
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Com. No. 100

Milano, 20 december 2021

To the parents of students of **class one**
 of nursery/primary/
 secondary school of Grade I

OBJECT: ENROLLMENT FOR SCHOOL YEAR 2022/23

The procedure for registration will be activated from **8am of 04/01/2022** to **8pm of 28/01/2022**.
 For the first year of **PRIMARY SCHOOL AND SECONDARY SCHOOL OF GRADE I**, the registrations are presented **only online**.

The parents and those exercising parental responsibility (foster carers, guardians) access the "*Online enrollment*" system, available on the portal of the Ministry of Education www.istruzione.it/iscrizionionline/ using the credentials SPID (Public System of Digital Identity), CIE (electronic identity card) or eIDAS (electronic IDentificationAuthentication and Signature) as early as 9:00 am on 20th December 2021.

To register online, parents must have personal **e-mail address**.

YOU NEED THESE DOCUMENTS:

- The identity card of the parent that is applying for the enrollment and the fiscal code (Codice Fiscale) of both parents;
- The fiscal code of the student;
- The mechanographic code of the school where you want to enroll.
 - Primaria Casa del Sole: MIEE8DD017
 - Primaria Russo Pimentel: MIEE8DD028
 - Secondaria I grado Casa del Sole/ex Rinaldi: MIMM8DD016

When filling in the registration, parents must strictly indicate the **telephone numbers** of both parents and / or any recognized guardians.

Parents who need **help to submit the application** can call **02/88441584** to request for an appointment. The appointment can also be requested by e-mail to the address miic8dd005@istruzione.it.

NURSERY SCHOOL: for enrollment in the first year of the nursery school in via Pontano / Mosso, parents must fill out a **paper form**. The form can be downloaded on the school website <https://icgiacosa.edu.it/> or can be collected from the secretariat during the counter hours indicated below, starting **from 04/01/2022**. The submission of the completed application to the secretariat will be possible during the counter opening hours and by booking an appointment:

SECRETARIAT OFFICE OPENING HOURS in VIA GIACOSA 46 by appointment only:

- Everyday during the usual weekly reception hours
(for days and times and methods of opening to the public see on the website <https://icgiacosa.edu.it/>)
- Saturday 8 January from 9 am to 12 pm
- Saturday 15 January from 9 am to 12 pm
- Saturday 22 January from 9 am to 12 pm

Please note that the enrollments of students with Law 104/92 certification made online must be completed with the presentation to the offices of the updated documentation.

School principal

Prof. Francesco Murano

Handwritten signature replaced by print in accordance
with art. 3, c. 2, Legislative Decree no. 39/1993